

REQUEST FOR PROPOSALS (RFP)

**STATE OF MARYLAND
DEPARTMENT OF HUMAN SERVICES
(DHS)**

**MARYLAND CHILD SUPPORT ADMINISTRATION
MARYLAND STATE DIRECTORY OF NEW HIRES
RFP NUMBER: CSA/MSDNH/20-001 S**

**AMENDMENT # 5
July 1, 2019**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revise Section 3.8.2.7 as follows:

- 7** Provide a Criminal Background Check Affidavit (**Attachment R**) for each employee, contractor, and/or subcontractor certifying to the Department that a background check has been performed. ~~Prior to award, the Affidavits shall be submitted with the Proposals.~~ After award, the Affidavits shall be submitted to the SPM. Criminal background checks or reinvestigations must be conducted on all employees assigned to work under the Contract annually from the date of the previous background investigation.

If you require clarification of the information provided in this amendment, please contact me at (410) 767-7068, or via email at samuel.eduful@maryland.gov.

Samuel Eduful, Procurement Officer

July 1, 2019

